

**HIMACHAL PRADESH  
PUBLIC SERVICE COMMISSION**

Instructions to Candidates for Document Verification for the post of Assistant Librarian, Class-III(on contract basis) in H.P. Public Service Commission.

1. With reference to your application for the post of **Assistant Librarian, Class-III (on contract basis) in H. P. Public Service Commission** vide advertisement No. 38-12/2023 dated 09-12-2023 advertised by H.P. Public Service Commission and based on the performance of Screening Test which was conducted on 09.05.2024, you have been provisionally admitted to the document verification on **15.06.2024** in the office of the Himachal Pradesh Public Service Commission, Nigam Vihar Shimla -171002.
2. That you should ensure your presence in the H.P. Public Service Commission on the day of Document Verification (date and time indicate in e-call letter) and in HPPSC website at **10:30 A.M.** i.e. on the day of Document Verification.
3. The fact that you have been invited for Document Verification does not confer any right on you for selection against the post.
4. Please bring following documents in original along with attested copies.
  1. Educational qualification
    - i) Matriculation Certificate.
    - ii) Certificate / Diploma of one year duration in Library Science from any recognized University / Board / Institution.
  2. Himachali Bonafide Certificate.
  3. Category Certificate of SC, ST, OBC, WFF & BPL categories wherever applicable and EWS or BPL certificate along with Non-SC/ST/OBC certificate. The S.C. / S.T / O.B.C. certificate should be based on **parental basis**. All these certificates should be valid on the closing date of Online Recruitment Application as well as on the day of document verification and should have been issued by the competent authority as notified by the Govt. from time to time.
5. **“No Objection Certificate”** from your present employer in case working on regular basis in Government /Semi Government Organization. **Without N.O.C.** you will not be allowed to appear before the Document Verification Board and no further time will be allowed to produce N.O.C.
6. Your admission to the Document Verification is purely provisional subject to the verification of your eligibility as per rules / instructions.
7. Onus of proving that you are eligible for the post is on you only. If the date of notification / Declaration of result is not indicated in the certificate / degree / marks list, the date of issue of certificate / degree / marks list shall be deemed as date of acquiring essential qualification.
8. Please bring the e-call letter when you come for the Document Verification. The Document Verification will be held on the scheduled date even if the day is later on declared holiday by the Government

\*\*\*\*\*